

INDIANA COUNTY

Office of Planning and Development
801 Water Street
Indiana, PA 15701
(724) 465-3870 Fax (724) 465-3151

FOR OFFICE USE ONLY

Permit # _____
Date: _____

Building Permit Application ~Residential Fence or Retaining Wall~

Site Address _____

City _____

Municipality _____ Township / Borough _____

Estimated Cost of Project \$ _____

**YOU MUST PROVIDE A TAX PARCEL
NUMBER FOR THE PROPERTY AT THE
SITE ADDRESS LISTED ABOVE**

Tax Parcel # _____

Homeowner's Name _____

Current Mailing Address of Homeowner _____

City _____ State _____ Zip Code _____

Homeowner's
Phone Number _____ Cell Phone _____

Homeowner's E-mail Address: _____

Contractor: _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Cell Phone _____

E-mail Address: _____

Signature Date

SUBMITTAL REQUIREMENTS FOR RESIDENTIAL PROJECTS

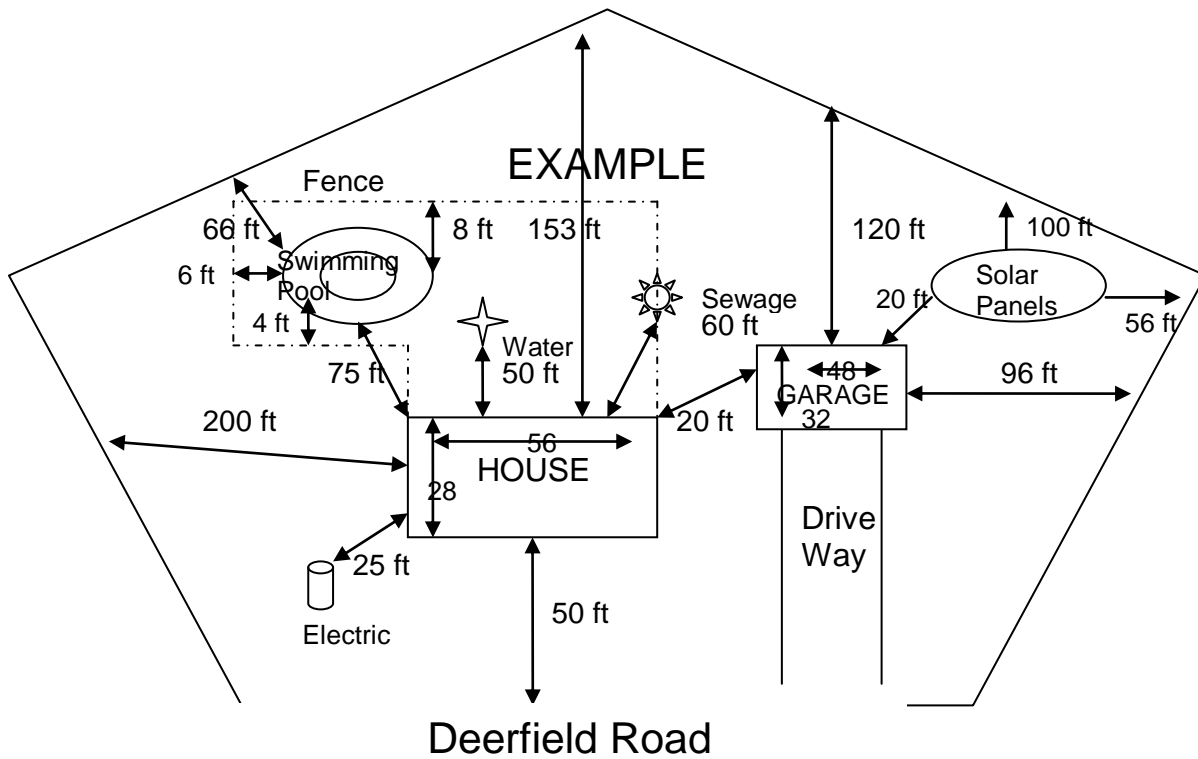
When submitting your application for a Residential project please include the following:

1. Completed Building Permit Application
2. If you don't know your tax parcel number for your property, to put on your application, please contact the Tax Office at 724-465-3812.
3. Please submit One (1) if they are 11x17 or smaller, if larger than 11x17 then Two (2) complete set(s) of drawings for your building project.
4. Site Plan on 8 ½ x 11 sheet of paper (only need One (1) copy).
5. Your contractor's workman's compensation and liability insurance. If you are not using a contractor or your contractor doesn't have workman's compensation insurance, please contact our office for the Workman's Comp form so it can be completed in front of a notary.
6. \$25.00 non-refundable application fee – please make checks payable to **Indiana County Code Division**

SITE PLAN REQUIREMENTS FOR RESIDENTIAL FENCE PROJECTS

The Site Plan drawing shall be submitted on 8 ½ X 11 paper and shall include:

- Distance from property lines and roadway and any other structures on the property.
- Show the width and length of the proposed fence.



Building Permit Submittal Requirements

Fences Over 6 Foot High

Two (2) complete construction documents that show in detail code compliance for all of the work proposed to include but not limited to the following information:

Depth of post footing below finished grade.

Description of materials used.

Description of gate and lock if applicable.